

DISPATCH		CLASSIFICATION SECRET	DISPATCH SYMBOL AND NO.
TO			
INFO	Chief of Base, Frankfurt Chief of Station, Germany Chief, EB	HEADQUARTERS FILE NO. 325-6-155 BOB VILLE 1338	
FROM	DATE		
SUBJECT	Chief of Base, Berlin	24 August 1960 RE: 433 (CHECK A ONE)	
CATARSI/CABATON Handling of Operational Mail Sent to CABATON by SOA Agents		<input checked="" type="checkbox"/> MARKED FOR INDEXING	<input type="checkbox"/> NO INDEXING REQUIRED
ACTION REQUESTED	<input checked="" type="checkbox"/> INDEXING CAN BE JUDGED BY QUALIFIED HQ. DESK ONLY		

REFERENCE: See paragraph 3.

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1. The operational use of the CABATON addresses assigned to B&B seems to be proceeding smoothly now and B&B wants to thank P&B for its support in this program. In addition, we want to elaborate a bit on the mechanics of the administration of these drops here at B&B.

2. All the European accommodation addresses available to EOB are administered by the Operations Branch until such time as the drop is assigned to an agent. It then becomes the responsibility of the agent's case officer to continue the testing program, make special handling arrangements, etc. When the agent no longer needs the accommodation address, it is returned to the Operations Branch for further use if deemed appropriate.

3. In line with our administrative procedures as outlined above we have several requests to make of EOB. These will serve as standard handling procedure for EOB test letters and operational mail unless special arrangements have been made in individual cases.

a. Return the letter to BOB via regular pouch channels as an attachment to a dispatch. We realize that the Non-Accountable Material Manifest is a quick and convenient manner of transmitting these letters, but we would prefer the use of a regular dispatch so that there is a record of the transmittal.

b. In all cases please note the dates on which the letter was received by the addressee and the date on which it was turned over to the FBI case officer.

c. Make three copies of the dispatch for RIB.

d. Please use the indicators CATAFH/CABATON plus the cryptonym of the project or activity which is responsible for the agent using the address. For example, in the case of CABATON 43 the appropriate indicators would be:

CATAREI CABATON CANDARK

DECLASSIFIED AND RELEASED BY
CENTRAL INTELLIGENCE AGENCY
SOURCESMETHODSEXEMPTION 3828
NAZI WAR CRIMES DISCLOSURE ACT
DATE 2007

The body of the dispatch should then mention the cryptonym of the agent who mailed the letter - which you can determine from the indicator. No mention need be made of the CABATON agent's cryptonym, thus not matching the name and address on the envelope with the CABATON cryptonym. This procedure will enable BOB Registry to direct this correspondence directly to the BOB case officer handling the agent who wrote the letter, rather than sending the dispatch to the Operations Branch which would then forward it to the appropriate case officer.

4. If you have any other suggestions or foresee any difficulty with the procedure outlined, please advise us. However, if the above system is reasonable and workable from your viewpoint, then please start following it in ensuing correspondence.

Approved by

Distribution

Q = POS
Q = COS, Germany

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**USE PREVIOUS EDITION
REPLACES FORMS
51-28, 51-28A AND 51-29
WHICH ARE OBSOLETE**

CLASSIFICATION

SECRET

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